

The Rotary Club of Warton Prospective Member Procedure

- Sponsor to invite Prospective Member to one or more meetings
- Club covers the cost of ONE meal
- If interested, the Sponsor ensures that the Prospective Member receives the Prospective Member Application

Application Process:

1. Sponsor submits the completed Prospective Member Application to the Membership Chair
2. Membership Committee reviews the application.
 - If approved, go to step 3.
 - If not approved, Membership Chair contacts sponsor and reviews reason(s) and contacts the Prospective Member to communicate the non-acceptance.
3. Membership Chair submits the application to the Executive for approval.
 - Executive to review and provide decision to Membership Committee within 5 days.
 - If approved, go to step 4.
 - If not approved, Executive to contact Membership Committee with reason(s). Go to step 2.
4. Membership Chair distributes the application to the club membership for approval.
 - Membership will be given 5 days to respond.
 - Only non-approvals require a reason.
 - Non-approvals will be reviewed by both Membership Committee and the Executive for a decision. If Prospective Member is not accepted, go to step 2.
 - No response will be deemed to be an approval.
5. Once approved, Membership Chair to communicate acceptance to the Sponsor and the Prospective Member.
6. Membership Chair orders name badge, t-shirt and prepares induction package including Rotary pin and Basics of Rotary handbook. Prospective Member and Sponsor informed of date of induction – normally done at a regular club meeting.
7. Membership Committee arranges a Mentor for each New Member. The Mentor is provided with information.