

**WIARTON ROTARY CLUB EXECUTIVE MEETING MINUTES - DRAFT**  
**THURSDAY SEPTEMBER 12, 2019**  
 WIARTON LEGION 7:00 PM

Present: Mike McMillan, Pat Cavan, Trevor Hathaway, Eric Robinson, Mike Mason, Scott Elliot, Linda Ebel  
 Regrets: Gay Ratcliffe, Kathy Christie

	<b>ITEM</b>	<b>NOTES</b>	<b>ACTION ITEMS</b>	<b>MEMBER</b>
I.	<b>Approval of the Agenda</b>	Trevor H. Motioned to approve the Agenda. Mike Mason seconded. All carried.		
II.	<b>Approval of the Minutes</b>	Linda Trevor All Carried	Amend meeting location on June/19 draft minutes.	Donna S.
III.	<b>Report from the Treasurer</b>	We have \$4800 that has not been allocated. This could be used for Village Fair startup funds.  Balance Sheet – Got \$500 from exchange student, has put in a trust account. \$5156.86 from Shore to Shore. Still have some things to come in from VF. Profit from VF – Approx. \$34,000. Investment at RBC is in a conservative mutual fund. is doing well. Almost 5% return last year. Last year, John used a bookkeeper. With Scott doing it all, there should be a second set of eyes. Mike Mason will review reconciliations.	Review of monthly bank reconciliations.	Mike Mason

	ITEM	NOTES	ACTION ITEMS	MEMBER
IV.	<b>Committee Reports</b>			
	1. Fundraising	No Report		
	2. Service Projects	Attached		
	3. Membership	No Report. (Note: Gay is looking for new members for the Membership Committee.)  Pat made presentation to Area 1 Clubs on resources available to membership. Also, Club needs to be aware.	Donna will join Membership Committee.	
	4. Village Fair Strategic Plan	Complete another survey with club.	Development of new survey.	Mike Mc. Donna S.
	5. Public Image	Attached. Agreed that one evening this year, Pat will demo the website. Requested that Public Image discuss how to communicate to the community that we have changed meeting format.	Website Demo at Regular Meeting  Public Image Committee discuss ways to communicate changed meeting format to community.	Pat C.  Pat C.
	6. Foundation Report			

	<b>ITEM</b>	<b>NOTES</b>	<b>ACTION ITEMS</b>	<b>MEMBER</b>
		Received 2 requests for projects they have never seen before. Trevor and Bev will meet to discuss.	Discuss new international project requests with Committee.	Trevor H.
<b>V.</b>	<b>Old Business</b>			
	1. President Elect Discussion	Important information to be communicated from District, by mid-November. Need committee: Potential members, Nick T, Trevor H. . Pat will chat with Nick, and leave it to them to round out committee.	Follow up re: Succession Committee	Pat C.
	2. Scout funding request of \$2375 for a project of for purchase of equipment for Sauble Valley Scout Troup.	Alternative: Can we participate at a lower level. That camp is for Ontario. We are suggesting a donation of \$500 towards the project, and this will go back to Ron Balsdon, Committee Chair for Youth: Service Projects Committee for discussions.	Youth: Service Projects Committee discussion re: Scout Funding Request	Kathy C. will pass on information to Ron B.
	3. Indigenous Awareness Activities	Donna will continue to explore.	Explore Resources for Club on Indigenous Awareness	Donna S.
	4. Proposal to Hire Firm to Write Grant for Events Coordinator	Mike will ask John to come speak to executive in October about this idea.	Invite John C. to speak to Executive in October	Mike Mc.
	5. District Governor's Visit – Oct. 3	Executive should attend 5:30, October 3 <sup>rd</sup> to meet Tony Sheard.	Meeting with Tony Sheard Oct. 3 <sup>rd</sup> . Mike to follow-up re: location	Mike Mc.
<b>VI.</b>	<b>Other</b>			

	<b>ITEM</b>	<b>NOTES</b>	<b>ACTION ITEMS</b>	<b>MEMBER</b>
	1.	Eric received letter from local Autism Awareness Golf Tournament (raised \$15000). Eric conveyed our congratulation. They put funds in Wiarthon Kid's Den Fundraiser Account.		
<b>VII.</b>	<b>NEW BUSINESS</b>			
	1. Committee Responsible for Completion of Safety Plans for Special Events	Administration will take over responsibility for completion. Please update the duties list for Administration Committee.	Update duties for Administration Committee to include completion of Safety Plans.	Linda
	2. Suggested New Fundraisers			
	a) Wine Elimination			
	b) Fun 5 km Run	YES		
	c) House Tour	- House on south hill, many would like to have a tour  YES – One off.	Gay to speak with owners of the home.	Gay R.
	d) Flash Mob			

	ITEM	NOTES	ACTION ITEMS	MEMBER
	e) Rotary 50/50 Draw	YES		
	f) Once a Month Poker Night			
	g) Once a Month Bingo Night	YES – 2X/year		
	h) Beer Fridge Draw			
	i) <del>Dinner and an Auction</del>	<p><u>WE WILL TAKE IT TO THE CLUB. Mike Mason and Eric R. will work on the presentation. Have Gay talk to the owner of the house fundraiser.</u></p> <p><u>Will present about the house.</u></p> <p>Nov. 28<sup>th</sup> – Present to the club on November 28<sup>th</sup>, for other 3 fundraiser.</p>	<p>Will take the question of fundraiser for tour of the old Patchell Home, to the club immediately, following Gay's discussion with owners.</p> <p>Nov. 28<sup>th</sup> – Will present the other 3 fundraising suggestions (above), to the club for discussion and decision.</p>	<p>Gay/Pat</p> <p>Mike Mason/Eric R. – Prepare Presentation</p>
	3. Discussion of Promotion/Marketing Committee & Director Role	Discussion re: need for a Promotion/Marketing Committee. Donna, Scott, Eric.	Establishment of new Promotion/Marketing Committee: Chair: Mike Mason. Members: Scott E., Eric R., Donna S.	Mike Mason

	<b>ITEM</b>	<b>NOTES</b>	<b>ACTION ITEMS</b>	<b>MEMBER</b>
			Add to Director/Committees List	Donna
	4. Request for Interactors Attendance at Nov. 21 <sup>st</sup> Pizza/Pool Night	Pool Hall has not indicated interest.  Potential Nov. 7 – D arts with students at Legion instead.  Dec. 5 – potential tour of SPI.	Follow up with students. Follow up with Club  Enquire about SPI Tour	Trevor H. Mike Mc.  Eric R
	5. Proposal that Village Fair Event be reduced by one day to run Friday – Sunday.	Mike spoke to Magical Midways, and they would agree with us cutting Monday out of the VF.  Trevor moved to take to club that we eliminate the Monday of VF, that we move the Kids Day to Sat. , The Dream Draw would be Sunday Night, and Slam off Sunday Night, (discussion with Fireman) Seconded by Eric R. All Carried.		
	6. Directors/Committees/Chairs and Members List Updating	Requires updating and distribution.	Gathering of names from Directors	Donna S.
<b>VIII.</b>	<b>NEXT MEETING DATE</b>	Thursday, Oct. 17 <sup>th</sup> – Wiarion Legion Mike		
<b>IX.</b>	<b>MEETING ADJOURNMENT</b>	Mike Mason Motioned to Adjourn Eric R. Seconded.		

	<b>ITEM</b>	<b>NOTES</b>	<b>ACTION ITEMS</b>	<b>MEMBER</b>